

CHANGE OF NAME OR OWNERSHIP FORM

Owner Number: _____ Date: _____

Owner Name(s): _____

Email: _____ Telephone Number: _____

Old Name/Address:

New Name/Address

Owner Signature & Title (Required):

Date

SSN/Tax ID

***Second Owner Signature & Title (Required – if applicable):**

Date

SSN/Tax ID

** If more than one owner name appears on the account, all owners must sign.*

Requested Change Type

Required Documentation

Name Change (for individual)	When an individual's name changes because of marriage, divorce, etc. please furnish a copy of the marriage certificate, death certificate, or other document effecting the name change.
Name Change (for companies)	When a company has a name change, Tallgrass requires a recorded copy of the Certificate of Name Change. If the change is due to a merger, please furnish a recorded copy of the Certificate of Merger.
Interest Owner Death – Testate (with a Will)	<p>When an owner dies with a will which has been admitted to probate proceedings in the same state where the producing property is located, furnish as many of the following documents as possible:</p> <ul style="list-style-type: none"> • Death Certificate • Application for Probate • Copy of the Will • Order Admitting will to Probate • Letters Testamentary • Personal Representative's Deed • Final Court Decree distributing the assets and closing administration of the estate
Interest Owner Death – Intestate (without a Will)	<p>When an owner dies without a will, furnish as many of the following documents:</p> <ul style="list-style-type: none"> • Death Certificate • Letters of Administration • Order Determining Heirship and Distribution <p>Individual state laws on descent and distribution differ. Tallgrass will inform you if additional information is needed.</p>
Conveyance of Interest	For a full or partial conveyance we will require a copy of the conveyance document recorded in the county and state where the subject property is located.

UPON COMPLETION OF THIS FORM AND ATTACHED W-9, PLEASE UPLOAD, MAIL OR EMAIL TO:

TALLGRASS
ATTN: OWNER RELATIONS
370 VAN GORDON STREET
LAKEWOOD, CO 80228
720-673-8754

CO2OWNERRELATIONS@TALLGRASS.COM